

The *Canadian Journal of Diabetes* Editorial Board: Call for Applications

The *Canadian Journal of Diabetes* (CJD) editorial board is seeking new board members!

The *Canadian Journal of Diabetes* (CJD) promotes the sharing and enhancement of knowledge to advance the prevention, management and cure of diabetes and related diseases. The journal publishes original research articles and expert reviews ranging from basic sciences to clinical applications, education, public and population health, and health policy. The topics covered are of interest to clinicians, diabetes educators, researchers, epidemiologists, psychologists, public health policy-makers and other health professionals with interests in diabetes care.

Board members serve an initial 3-year term and may be reappointed for an additional term of office. In addition, candidates should be existing members of the Diabetes Canada professional section or agree to become members upon appointment.

Board Member Responsibilities

- Collaborate with the Editorial Executive Board and other members of the Advisory Editorial Board to ensure regular and timely publication and management of CJD
- Communicate with the professional sections and other professionals, nationally and internationally, to develop support, contributions to and promotion of CJD
- Solicit and contribute manuscripts
- Participate in a minimum of 40% of editorial board meetings
- Serve as editor for 5 to 10 manuscripts each year by identifying suitable external reviewers and adjudicating a decision on manuscript acceptance, revision or rejection
- Develop editorial policies to guide the content, scope and purpose of CJD
- Provide input on the content and direction of issues
- Ensure that submissions to the journal are dealt with fairly and objectively and that the guidelines for reviewers are followed

The board currently has 3 to 5 teleconferences and 1 annual in-person meeting at the Diabetes Canada professional conference.

Interested Applicants Should:

- be existing members of the Diabetes Canada professional section or agree to become members upon appointment
- complete the following application form and email to: alarica.fernandes@diabetes.ca. Incomplete application forms will not be considered

The Canadian Journal of Diabetes Editorial Board Application Form

I. GENERAL INFORMATION

Name: _____
First Last

Telephone: _____
Preferred Alternative

Email address: _____ Professional Designation (PhD, MD, etc.): _____

II. INSTITUTION/ PRACTICE

Practice Name	Address	City/Town	Province	Postal Code

III. PROFESSIONAL REFERENCES

Please provide names and contact information of 2 colleagues/peers to act as references

Name	Practice	Professional Designation	Telephone Number	Email Address
1.				
2.				

IV. BRIEF HISTORY OF PROFESSIONAL WORK AND INTERESTS:

V. EXPLANATION OF WHY YOU WOULD LIKE TO BE A BOARD MEMBER AND WHAT SKILLS YOU BRING:

Please email a short CV (2 pages) along with this application form to Alarica Fernandes, Professional Publications Coordinator: alarica.fernandes@diabetes.ca